THE GATES AT AZALEA RIDGE HOA

Property Modification Request

This property modification form (PMR) is to be used to apply for approval form the Covenants Committee for landscaping and exterior architectural modifications to your home.

Project Description: _____

_____

The following documentation must be attached to this PMR for it to be considered for approval:

1. Description of landscaping (including type or shrubs/trees) or other architectural modification.
2. Drawing of landscaping or other modification. If applicable, copy of manufacturer's brochure depicting proposed storm door, sliding door, window and /or awning.
3. Property survey indicating that landscaping (including edge of mulch beds), patio expansion, paver enhancements and/or other modifications are at least 3" from each property line.
4. Contractor's Home Improvement License

Homeowner confirms items 1 – 4 above are attached: YES NO

Item 4 not required if work is performed by homeowner. Work by homeowner: YES NO

Homeowner's signature below confirms that homeowner is responsible for:

- Damage to irrigation systems and buried electrical, telephone and cable lines
- Obtaining all required permits from Gwinnett County, if applicable
- Submitting copies of Gwinnett County to The Gates of Azalea Ridge HOA Board prior to commencement of work
- Notifying HOA that work has been completed so an inspection can be scheduled
- Ensuring contractor removes all excess material from owner's lot and the community

PLEASE NOTE: YOU MUST RECEIVE WRITTEN APPROVAL FROM THE GATES OF AZALEA RIDGE HOA BOARD BEFORE WORK CAN COMMENCE.

Signature below authorizes The Gates of Azalea Ridge HOA Board to visit property to inspect the completed modification to determine conformance with the Rules and Regulations.

Signed: _____ Date: _____

Print Name: _____ Email: _____

Address: _____ Phone: _____

Submit form via email hoa@thegatesatazalearidge.com or mail to:

HOA of The Gates at Azalea Ridge
PO Box 491803
Lawrenceville, GA 30049

FOR THE GATES AT AZALEA RIDGE HOA BOARD USE

Approved: YES NO Date: _____

Print Name: _____ Signed: _____